



Oak Hall Episcopal School (OHES) seeks a suitably qualified part-time Spanish teacher for the 2017-2018 school year. The position commences August 8, 2017. Spanish is taught to all students Second Grade through Middle School.

OHES is located in Ardmore, Oklahoma, and currently enrolls 127 students, Early Childhood Three Years Old through the Eighth Grade.

Founded in 1977, the School affiliated with the Episcopal Diocese of Oklahoma in 1990, and moved to its present, purpose-built location in 1996. OHES offers a full curriculum of subjects, religious education classes and a weekly Chapel service. Classroom work is augmented by a variety of after-school sports, arts, and special interest activities. All classes take place in a safe, nurturing, and joyful learning environment.

Mission Statement: Oak Hall Episcopal School is dedicated to the intellectual, creative, physical, social, emotional, and spiritual growth of each student to his or her potential, within a Christian environment in the Episcopal tradition.

JOB DESCRIPTION
SPANISH TEACHER (14 hours per week)

Responsibilities as Spanish Teacher Include:

- Prepare and teach lessons to Second Grade through Middle School.
 - Second Grade: two 30 minute lessons per week
 - Third Grade: two 30 minute lessons per week
 - Fourth Grade: two 30 minute lessons per week
 - Fifth Grade: two 30 minute lessons per week
 - Sixth Grade: four 30 minute lessons per week
 - Seventh Grade: five 40 minute lessons per week
 - Eighth Grade: five 40 minute lessons per week

Classes have usually been scheduled for after lunch each day

Additional Responsibilities Include:

- Ensure appropriate and available technology is integrated into the Spanish curriculum
- Assist in providing information for any Spanish specific grant applications
- Attend faculty meetings as scheduled
- Attend mandatory School functions
- Attend professional development workshops and trainings
- Other duties as assigned by the Headmaster

Requirements:

- Bachelor's or Master's degree
- Relevant Oklahoma State certification, or ability to achieve certification
- Ability to work with a wide range of ages and abilities
- Sense of humor

The successful candidate will be required to pass a background check and complete the Safeguarding God's Children program.

Interested candidates should send their cover letter, resume, and professional references directly to the Headmaster.

E-mail: ken.willy@oakhallschool.com

Mail: Ken Willy
Oak Hall Episcopal School
2815 Mt. Washington Road
Ardmore, OK. 73401